



# MULLION SCHOOL

*A Specialist School  
in the  
Performing Arts*

Meaver Road Mullion  
Nr Helston TR12 7EB

enquiries@mullionschool.org.uk  
www.mullionschool.org.uk

Tel Mullion 01326-240098  
Fax Mullion 01326-241382

**Headteacher Wayne Randle B.Ed (Hons)**  
Assistant Headteacher 1 Helen Mathias BA (Hons)  
Assistant Headteacher 2 Tamsin Hamilton BA (Hons)

Dear Parent/Carer

## **Parent Governor Election**

The Local Governing Body of Mullion School has vacancies for Parent Governors and is now seeking nominations. We are looking for parents who are able to show some analytical ability, objectivity and an element of supportive challenge (the 'what?' 'how?' 'where?' 'when?' 'who?' & 'why?' questions) as we are a small governing body, experience in school governance would of particular benefit. If you are interested in being a Parent Governor, or wish to nominate another parent/carer, please complete the attached nomination form. The term of office for a Parent Governor, once elected, is for up to three years. Governors are, of course, free to resign at any time.

Governors are representatives of the local community: their task is to guide and assist the school in the provision of the best possible education of our children. Being a governor is a very worthwhile experience. As the school is part of Southerly Point Co-operative Multi-Academy Trust, most statutory duties will be managed by the Trustees and their committees. However, the governor role remains an essential part of school life. Governors will support the Headteacher and staff in ensuring excellence in teaching and learning and behaviour management, as well as in maintaining the ethos of the school. They are also key in promoting and supporting the relationships with the community.

Governors are expected as a minimum to attend six Local Governing Body meetings a year, to be a link governor to a specific aspect of school life - either a Faculty or a specialist area such as Special Educational Needs - and from time to time to take part in a selection of staff interviews and governor panels. In addition, governors support in rotation events throughout the school year such as concerts, prize giving or drama productions.

If you would like to be considered or to nominate another parent/carer, please return the completed nomination form to the school by Monday 28th January, addressed to Mrs Sarah Bayes, Clerk to the Governors. All nominations must be accompanied by a Pen Portrait outlining the skills and experience the nominee could bring to the role and will be subject to Trustees' approval.

If there are more nominations than vacancies, there will be an election by secret ballot of parents/carers beginning on Wednesday 30th January. Voting will close on Friday 8th February. Counting of votes will take place on Monday 11th February. The candidates receiving the highest number of votes will be elected to the Local Governing Body. If fewer nominations are received than available vacancies, then those nominated will be deemed to have been elected.

The important dates are:

- |                                    |   |
|------------------------------------|---|
| Monday 21 <sup>st</sup> January    | - Nomination forms / Pen Portrait forms distributed to parents/carers |
| Monday 28 <sup>th</sup> January    | - Closing date for receipt of nominations and Pen Portraits           |
| Wednesday 30 <sup>th</sup> January | - Election voting forms distributed                                   |
| Friday 8 <sup>th</sup> February    | - Closing date for receipt of voting forms                            |
| Monday 11 <sup>th</sup> February   | - Counting of votes cast and result announced                         |

Yours faithfully

Mr Neil Gunnell  
Chair of Governors

