

Mullion School

Careers Education, Information, Advice and Guidance Policy

Rationale

Careers education and guidance programmes make a major contribution to preparing young people for the opportunities, responsibilities and experiences of life. A planned progressive programme of activities supports them in choosing post 16 pathways that suit their interests and abilities and help them to follow a career path and sustain employability throughout their working lives.

Commitment

Mullion School is committed to providing our students with a programme of careers, education, information, advice and guidance for all students year 7 -11, in partnership with external agencies.

Mullion School endeavours to deliver the Gatsby Benchmarks and other relevant guidance and is working towards the new Quality in Careers Standard Award, which recognises the high quality provision within an institution.

Aims

Mullion School's Career and Education Policy has the following aims:

- To contribute to strategies for raising achievement, especially increasing motivation
- To support inclusion, challenging stereotyping and promote equality of opportunity
- To encourage participation in continued learning, including further and higher education
- To encourage employer engagement
- To develop enterprise and employment skills
- To reduce the drop out from course switching in education and training
- To contribute to the economic prosperity of individuals and communities
- To meet the needs of all our students through appropriate differentiation
- To focus students on their future aspirations
- To involve parents/carers

Development

The policy was developed and is reviewed by the Careers Lead (Director of Key Stage 4) and Line Manager (Headteacher) based on current Good Practice Guidelines by the DfES/Ofsted and the Gatsby Report.

Links with other policies

The policy for CEIAG supports, and is itself underpinned, by a range of key school policies. These include Teaching and Learning, Assessment Recording and Reporting, PSHE, SMSC, Equal Opportunities and Diversity, Children in Care and Special Needs.

Student Entitlement

Students are entitled to CEIAG which meets the professional standards of practice and which is person centred, impartial and confidential. It is integrated into students' experience of the whole curriculum and is based on a partnership with students and their parents/carers. The programme is expected to raise aspirations, challenge stereotyping and promote equality and diversity.

Careers education and Guidance is an important component of the 14-19 Curriculum and at Mullion School, we fully support the statutory requirement for a programme of careers education in Years 7-11.

Management

The Careers Lead co-ordinates the Career and post-16 experience programme and is directly responsible to the Headteacher. This area is supported by a link Governor and a Careers Enterprise Advisor.

Staffing

All staff contribute to CEIAG at Mullion School through their roles as tutors and subject teachers. Each faculty has a link member of staff and is responsible to the Careers Lead. A member of the administration team supports the Careers Lead in the administration of activities and events.

Implementation of Careers Education

Careers education is delivered within the PSHE curriculum and by Tutors within tutor time as directed by the Careers Lead at appropriate points throughout the academic year. The structured programme includes focused events e.g. Speed networking, 'I love my Job' guest speakers, college taster / information days, careers fair visits, Independent careers interviews.

Curriculum

The Careers programme includes careers education sessions, career guidance activities, information and research activities, work-related learning and individual learning activities. Other events and activities are planned and organised throughout the year.

Partnerships

- Careers South West works with our SEN students in Year 9-11 and provides the school with destination data.
- Careers 4U provide one to one independent, impartial careers advice to every Year 11 student during the Autumn Term culminating in a Personal Action Plan. It also supports students on Examinations Results day.
- Careers Enterprise works closely with our Careers Enterprise Advisor and the Careers Lead to provide training and support.
- The National Citizenship Service encourage Year 11 students to take part in their post Year 11 summer programme.
- Helston Sixth Form and local colleges provide support in the form of presentations, advice sessions and taster days.
- Mullion School is keen to foster relationships with local business and industry to build employer engagement.

Resources

The Headteacher is responsible for the effective deployment of resources. The majority of the resources are now digital based. However, the school library does include a Careers section and further and Higher Education information section.

As we are part of the Southwest careers Hub we qualify for extra funding on the form of a virtual wallet. This is used to pay for among other things transport costs to get to Careers fairs.

Monitoring, Review and Evaluation

The programme is reviewed annually by the Careers Lead and Headteacher using the ACEG Framework and Gatsby Benchmarks.

Mullion School will assess the impact of its careers programmes on students by completing an annual student survey and analysing destination data in line with activities that they will have taken part in at school. In addition, the views of students and parents will be sought after key events. e.g. College visits, Careers Fair and Careers days.

Approvals

Headteacher: Date:

Chair of Governors: Date: