

Charging Policy Statement

Equality Impact Assessment

The EIA has not identified any potential for discrimination or adverse impact and all opportunities to promote equality have been taken.*	✓
The EIA has not identified any conflict with the Trust's co-operative values and the Church Schools' values.	✓
Adjust the policy to remove barriers identified by the EIA or better promote equality.	✓

*Inclusive of protected characteristics

Provenance	Date
Working Party SLT	Nov 2019

Review Date
Sept 2020 (Charging & Remissions Policy) MAT

CHARGES FOR SCHOOL ACTIVITIES - POLICY STATEMENT

This Policy is drawn up in accordance with the requirements of Section 457 of the Education Act, 1996, as amended by Section 200 of the Education Act, 2002.

PRINCIPLES

There are 4 principles underlying the provisions on charging:

1. That education should be free.
2. That activities offered wholly or mainly during school teaching time should be available to pupils regardless of their parents' ability or willingness to help meet the cost.
3. Schools have the discretion to charge for optional activities provided wholly or mainly out of school hours.
4. Schools have the right to invite voluntary contributions in support of an activity, whether during or outside school hours.

CHARGES WILL BE MADE FOR

1. re-sits of prescribed public examinations where no further preparation has been provided by the School;
2. the cost of entry to examinations which are not prescribed in regulations issued by the Secretary of State;
3. for material published by the School for parents or pupils that is additional to information required by statute or regulation (eg schemes of work, KS3/4 Course Guidelines etc);
4. wasted examination fees. If a pupil fails without good reason to complete the examination requirements for any public examination, then the fee can be recovered from the parent. Failure to complete the examination requirements might include failure to complete coursework requirements or failure to sit the final examination;
5. ingredients, materials and equipment, if parents have indicated in advance a wish to own the finished product. Alternatively, parents may be required to supply ingredients in kind;
6. the cost of breakage, damage or loss of school property, furniture or equipment;
7. the cost of optional trips wholly or mainly outside of school hours;
8. tuition on a musical instrument when provided by a peripatetic teacher;
9. board and lodging costs on all residential trips.

RESIDENTIAL TRIPS

Charges will be made unless it is an activity required to fulfil a prescribed public examination or the National Curriculum or Religious Education and parents are in receipt of income support, jobseeker's allowance (income based), child tax credit (but only where

the recipient fulfils the current income brackets), support from IV of the Immigration and Asylum Act 1999 or disability working/PIP.

SCALE OF CHARGES

Wherever the policy on charging applies, it is intended to levy the full cost.

POLICY ON FINANCIAL HARDSHIP

Help may be given on request, at the discretion of Senior staff.

VOLUNTARY CONTRIBUTIONS

The Governors confirm that the School will exercise it's right to invite voluntary contributions for the benefit of the School, whether during or outside school hours, related or unrelated to the curriculum. Where voluntary contributions are invited, parents should be clear that they are not obliged to contribute; their child will not be educationally disadvantaged. However, it is also important for parents to realise that if adequate voluntary support is not forthcoming, then the planned activity may have to be cancelled and refunds made.